

Chairs' Meeting
Agenda
Wednesday, October 4, 2023
10:00 a.m., ED 330

NOTES

Attendees: MJBradley, LGBryant, NCovey, APimpletonGray, AHux, AWheelerGryffin

New Business

1. Census Report- MJBradley provided and discussed handout with chairs, specifically reviewing degrees awarded and enrollment from 2019-2023.
2. Spring Workload- MJBradley discussed the importance of ensuring deadline of November 10, 2023, send to Morgan and CC Drs. Bradley and Bryant
3. Counselor Luncheon Series- MJBradley shared handout and information regarding this recruitment initiative. 1 college representative will be needed at each event noted.
4. Faculty 180 – Trainings will occur Oct 9 & 10, CETL
5. Budget Hearing- MJBradley shared handout of departmental budgets and discussed a recent email from CWhite regarding budget hearings scheduled for 11/7. Chairs asked to use template. More info from RHannah & DMcMillian
6. Homecoming Event- Recap and reminder of event. Other events include, Pack Preview 1-3, Tailgate 4-53, Football game 6-.
7. ADC updates
 - a. SURF grant deadline is 11/1
 - b. Joel – thanked deans for all recruiting efforts, 867 registered for Pack Preview on 10/21
 - c. CWhite – High DFW rates, what are we doing to combat this. Retention works hand in hand with enrollment, what are we doing to increase graduation rates. Budget hearings – priorities, research, retention, recruitment/enrollment. Don't schedule candidate visits with AAR, get transcripts in. Academic review forms in by 10/15 to CWhite, MJBradley by 10/7. Don't use "replacement". Summer workload will not accommodate low enrollment. Exception may be for graduation. No classes offered only in summer that necessary for graduation.
8. Department Updates
 - a. ELCSE – Mold in building, travel training will occur during department meeting on 10/3. Account balance has been allocated.
 - b. HPESS – State SHAPE conference to be held in building 11/2-11/3, COSMA 11/7-11/8. BDean is retiring in December 2024. Recruitment at CSACSM.
 - c. P&C – 1 retirement & 1 resignation, CMH faculty at ACES next week.
 - d. TE – Faculty member's sister passed. 2 faculty will be out on FMLA in spring, budget training is Friday, lounge and patio moving along.
9. Other

Deadlines:

October 10th – 31st

- Suggested dates for departments/colleges to receive student evaluations of faculty

October 13th

- Undergraduate Curriculum Council Meeting

October 19th

- Graduate Council Meeting

October 27th

- UCC Proposals due

Events:

Reps:

HPESS:

PSY/COUN:

TE:

Deadline:

Submit names to Morgan Adams by 10/13